



**EDDINGTON**  
RESIDENTS  
ASSOCIATION



Eddington Residents' Association and Portal meeting  
Minutes of the meeting held on 10 June at 5.30pm  
at Estate Management Office

### **Those present**

#### **Eddington Residents' Association (ERA)**

Ian McMath, Chairman  
James Strachan, Support officer  
Graham Horton, Support Officer  
Patrick Sweeney, Support officer  
Elena Pascal, Support Officer

#### **Portal / University of Cambridge**

Ross Cull, Housing Operations Manager, University Estates Division  
Lee Barnett, Deputy Facilities Manager, University Estate Division  
Irene Wong, Housing Service Administrator, University Estates Division

### **1. APOLOGIES & INTRODUCTIONS**

John Atkins, Support Officer

### **2. APPROVAL OF MINUTES**

Minutes from the previous meeting were agreed.

### **3. ACTIONS FROM PREVIOUS MEETINGS**

#### Speed reduction on tertiary roads

The ERA thinks 20mph is too fast on tertiary roads, especially where front door doors open directly on the road and there is no pavement. Portal explained they have to adhere to the highway code and putting a 20mph sign would likely result in more vehicles travelling at 20mph. The ERA was keen to explore signage options such as "children in the area".

[Action: Invite Travel Team to the next walkabout.]

#### Allotments

The ERA remains allotments was a provision of S106 and stated "community garden" and grow club was not a substitute for allotments.

[Action: Portal to enquire Planner and Emma in relation to the University's plan to deliver allotment under S106. ]



Eddington Residents' Association and Portal meeting  
Minutes of the meeting held on 10 June at 5.30pm  
at Estate Management Office

Mobile Signal

Mobile signal was poor in Eddington. Residents often could not take calls or calls dropped.

[Action: Portal to explore if there was any requirement in infrastructure planning. ]

Monitoring of particulate matter

The ERA queried if developers report to the University of the data collected.

[Action: Refer to the Development Team.]

Bike theft

After the police had visited cycle stores in Eddington, recommendations were made. Portal received quotations for the works which were pricy and might not be effective as police mentioned that thieves would find the weakest link. The ERA argued that it could be a deterrent even if it might not stop thieves from stealing bicycles. In addition, the ERA hoped that this would be recorded as lesson learned for future phases.

Portal assured that this was recorded and passed to Development.

[Close.]

**4. MATTERS ARISING**

Funding for 2025/26

Portal agreed to support the ERA's activities by sponsoring running costs.

[Action: The ERA to send Portal invoices.]

Inviting a representative of Mears to the quarterly ERA meetings

The ERA expressed interest in the execution of the Mears contract. Portal indicated that it was Portal's responsibility to administer the contract and monitor performance. The ERA asked if key performance indicators could be made available to evaluate performance outcome and the cost of performance. Portal insisted that it was the conduit to Mears and that any concerns of performance should be addressed to Portal who would discuss with Mears.



**EDDINGTON**  
RESIDENTS  
ASSOCIATION



Eddington Residents' Association and Portal meeting  
Minutes of the meeting held on 10 June at 5.30pm  
at Estate Management Office

#### Traffic regulation in central Eddington

The ERA had further discussion regarding the restricted hours of the bus gate. The ERA committee members voted however resulted in split vote, which reflected the views of residents. Discussion for and against current restricted hours and extended hours centred on convenience for residents and the public, and road safety.

There were discussion on enforcement, signages and appeals. The ERA would like to be informed of the enforcement times when decision was made.

#### Parking

The ERA queried signs that read "Permit holders only", that it was not clear who the permit holders were and how to obtain such permit.

Portal explained that the signs were misplaced and would be taken down immediately except Ryle Yard carpark. It is reserved for commercial and University resident use, which eligible drivers would be able to apply the permit.

There was an observation that some signs were too big.

#### Information for residents

There were a number of residents – particularly tenants of private landlords - who did not get information from Portal. The ERA had suggested circulating such information via Core billing letters. After discussion with feasibility and cost, the ERA was content with helping to put posters with such information via letter boxes.

[Action: Portal to organise letter drop. Portal to document uptake of new residents after letter drop.]

#### The Huxley Oak

The ERA's view to the oak on Huxley Row, which was changed to a maple tree due to complaints of the original oak tree being too small, was that the requirements specified in planning documents should be honoured and the oak tree should be restored, removing the field maple that was substituted. Portal explained that colleagues were discussing the issue with Hill, regarding original planning consent.

[Action: LB to obtain planting scheme.]



**EDDINGTON**  
RESIDENTS  
ASSOCIATION



Eddington Residents' Association and Portal meeting  
Minutes of the meeting held on 10 June at 5.30pm  
at Estate Management Office

#### Emergency access to charitable collection bins

The British Heart Foundation collection bins had combination padlocks on them. There was discussion if Mears could be provided the lock code for emergency access, such as personal items mistakenly dropped into the bins.

[Action: Portal to ask BHF.]

#### Meetings with Lodge

The names were Lodge staff but not appropriate to discuss tenants' issues on organisational level. IM would be meeting Head of Housing Services the next day and this would be part of their discussion.

#### **4. AOB**

#### **5. NEXT MEETING**

Next meeting on 9 September 2025; 5.30pm-6.30pm.